

PART I: GENERAL INFORMATION

REQUIRED DOCUMENTATION (Site certify):

- CANCELLATION POLICY:** Cancellation of reservations must be received in writing not less than seven calendar days prior to use in order to receive a refund or credit for the dates cancelled. An approved Facility Use Agreement may be revoked if a school group needs the facility. Every effort will be made to avoid changes.

PART II: EVENT INFORMATION

PART III: APPLICANT INFORMATION

APPLICANT: (Example: Club name)

Responsible Representative: Hank Lawson

Mailing Address: 12375 Faye Ranch Rd Salatega CA 95070

Street/PO Box	City	State	Zip Code
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Home Phone: 408 446-9063 Work Phone: Cell Phone: 408 460-6784

Fax: 408 446-9060 Email: HANKLAW@IX.NETCOM.COM

APPLICANT STATEMENT OF ACCEPTANCE:

I have reviewed all forms provided; I understand all terms and conditions for the use of facilities at the Los Gatos-Saratoga High School District; all members of the applicant organization will comply with all District rules, regulations, and restrictions, including Board Policy, Administrative Regulations 7040 and the General Rules on the reverse side of this request. I hereby certify that the organization does not intend to use school premises to commit unlawful acts.

Signature: Hennel Hanson Date: 1/20/06

PART IV: FEES

Cafeteria Supervisor Required: (\$38/HR.)	Damage Deposit
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Custodian Fee: (Set up, open/close (\$40/HR.) Application Fee: (\$40)

USE OF FACILITY FEE: (hourly rate) **TOTAL FEE AMOUNT COLLECTED:**

Authorized by School Representative: James W. Smith Date: 1-27-06